

Social Studies / Business Teaching Position

Malden Catholic High School seeks a candidate for a **Social Studies/Business** teaching position for the 2020-2021 school year. Masters degree in field and minimum 2 years' high school teaching experience preferred with background in economics and accounting, as well as World History.

Skills/Qualifications: Willingness to support Catholic mission of the school; Content Area Competency and Excellence, Classroom Management Skills, Verbal Communication & Presentation Skills, Self-Motivation, Ability to Motivate Students, Flexibility.

The Teacher: Models the Catholic values of the School; inspires, promotes and nurtures the secondary level education of students by planning and tailoring courses of study; monitoring, assisting with, and assessing academic efforts; providing a safe environment conducive to learning; and keeping parents informed. Candidates should have the competency and passion to engage every student in a rigorous college preparatory curriculum, as well as a desire to become an active and collegial member of an adult community of learners.

Malden Catholic encourages all members of the faculty, in addition to teaching, to be involved in the life of the school beyond the classroom, supporting the wide range of co-curricular, intramural and interscholastic programs we offer.

Duties:

- Teaches for 5 periods and prefects 1 in our 7-Period day.
- Educates secondary level students by planning and developing course of study according to school curriculum guidelines.
- Tailors course of study by developing modifications for several levels of academic ability and previous achievement.
- Develops and presents lesson plans by using a variety of techniques, including lectures, projects, exhibits, audiovisual and library resources, computers, and the internet.
- Monitors, assists, corrects, and grades student results by preparing assignments and tests for in-school preparation and homework.
- Maintains order in the classroom, as well as a safe, secure, and healthy educational environment, by enforcing regulations and procedures; complying with legal regulations.
- Keeps parents informed by maintaining records of academic performance, attendance, and behavior.
- Provides student support services by monitoring halls, study periods, and lunchroom; sponsoring student organizations or activities (e.g., coaching, moderating).

- Updates job knowledge by attending faculty meetings; participating in educational opportunities; reading professional publications; maintaining personal networks; participating in professional organizations.
- Enhances school's reputation by accepting ownership for accomplishing new and different requests; exploring opportunities to add value to job accomplishments.

To Apply: Interested candidates, please provide electronically cover letter, resume, (unofficial) college transcript, 2 letters of recommendation to

- Mrs. Rose Maria Redman, Principal: redmanr@maldencatholic.org
- Mr. Timothy Endicott, Social Studies Chair: endicottt@maldencatholic.org and
- Mrs. Marianna Cavuoto, Human Resources: cavuotom@maldencatholic.org

Position Posted: July 13, 2020 Open until filled.