

# **Full – Time Temporary Custodian – Malden Catholic High School**

## **About the Job**

### **Job Description:**

Provide general cleaning, routine housekeeping and light maintenance services in the building and on the property, including but not limited to the School's offices, classrooms, rest rooms, and dining hall/kitchen.

Examples of duties: vacuum, mop floors; wipe soiled doors, door casings, window sills, and bookcases; empty waste baskets; clean rest rooms, including stalls, sinks, and tiles; wash and disinfect bowls; replenish paper, soap and other materials; clean mirrors. Perform other related duties as assigned by Supervisor. Provide general cleaning services and, in addition a variety of maintenance functions such as trash pickup, grounds tending, snow shoveling, function set-ups and assist with light repairs.

The position is a temporary position anticipated to last three (3) to six (6) months, with the possibility to be extended at the sole discretion of Malden Catholic. The normal shift will be Monday through Friday, excluding Holidays and non-school days; and consist of five shifts of eight and a half (8.5) hours each – inclusive of a 15 minute paid break and a 30 minute unpaid dinner break. Typical shift will be 2:00pm – 10:30pm. Hours may be adjusted By Malden Catholic, as needed. This position will require a C.O.R.I. check due to the nature of the position.

### **Requirements:**

Requires candidates to be in excellent physical health.

Ability to assume duties required of a physically demanding job; lift, push, and pull up to 50 lbs.

General knowledge of handling basic tools.

Able to work under limited supervision on a variety of routine tasks.

Ability to understand and follow instructions and routines.

Ability to deal with and communicate effectively with a diverse group of faculty, students, school staff; other custodial/maintenance staff and the public as required by the role and as appropriate to assigned tasks.

Residential or commercial cleaning experience preferred.

Driver's license.

CDL preferred but not required.

Ability to pass a background check.

Malden Catholic HS is an EEO/Affirmative Action Employer

Interested candidates should send cover letter and resume to:

Domenic Cacciapuoti Jr.

Senior Director of Plant Operations

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